

Data Bank 2.10

Scroll Bar

The scroll bar indicates the current file position relative the the start and end of the data bank. You may drag the scroll bar to move quicker to the desired record. If you enable the Preview option in the Edit menu, you will be able to see the contents of each record when you drag the scroll bar.

See also:

[Edit Menu](#)

[Using Data Bank 2.10](#)

File Menu

New

Clears the current data bank and starts a fresh one.

Open

Loads a data bank file.

Save

Saves the currently loaded data bank file.

Save As

Saves the data bank into another name.

Print

Prints the currently loaded data bank.

Exit

Quits Data Bank 2.10

See also:

[Setup Menu](#)

[Tips](#)

Edit Menu

Update

Updates the current record.

Cancel

Restores the current record to its original state.

Find

Searches for a text. The whole contents of the data bank file will be scanned.

Find Previous

Repeats last find command.

Jump To

Jumps to a specified record number.

Preview

Toggles Preview Mode on or off. Preview Mode allows you to view the contents of every record as you drag the scroll bar up or down.

See also:

[Tips](#)

Records Menu

Previous

Moves to the record directly before the current one.

Next

Moves to the record directly after the current one.

Delete

Deletes the current record.

Add

Adds a new record.

List

Lists existing records using the Lister.

See also:

[Lister](#)

[Tips](#)

Sorting a data bank

Go to the Sort menu and select the Secondary Range option. You will see a pop-up menu appear. Choose the secondary range of your preference. (You may wish omit specifying the secondary range.)

Then, go back to the Sort menu and choose the primary range among the listed options. The sorting mechanism will kick in after this.

You can also click on the Sort button on the main window as a short-cut. However, this is only possible if you have earlier specified a primary sorting range.

Observe that the status bar will turn yellow on magenta when the printing is in progress.

See Also:

[Printing a data bank](#)

[Tips](#)

Bookmark Menu

Mark Current

Defines the current record as a bookmark. You will be able to access the current record much quicker through the Bookmark Menu once it is defined as a bookmark.

Unmark Current

Removes the current record as a bookmark. Available only if the current record is defined as a bookmark.

Bookmark listing

Lists the defined bookmarks for the current data bank.

Unmark All

Clears the list of bookmarks.

See also:

[Using Data Bank 2.10](#)

[Tips](#)

Setup Menu

AutoLoad

Specifies the file Data Bank 2.10 will load up upon startup.

Auto Update

Checking this option will instruct Data Bank 2.10 to update any changes to a record automatically. If this option is disabled, Data Bank 2.10 will prompt you each time it detects a change in a record.

New Page

Specifies whether Data Bank 2.10 will print each record in a separate page when generating a print-out of the current data bank.

Printer Fonts

Chooses the printer fonts for printing.

Confirm Delete

Forces Data Bank 2.10 to seek your confirmation each time you delete a record.

Load Read Only

Forces Data Bank 2.10 to load up a file in Read Only Mode by default.

Read Only

Toggles the current mode between Read Only and Conventional. Changes can only be made in Conventional Mode. However, one must be careful not to toggle the modes too frequently. Data Bank 2.10 will accept changes in Conventional Mode although the file was loaded up in Read Only Mode.

Always Scan Size

Instructs Data Bank 2.10 to scan for the Estimated Bank Size each time you move through the records.

See also:

[Tips](#)

Data Bank 2.10

[Overview](#)

[Using Data Bank 2.10](#)

[Tips](#)

[Registration](#)

Lister

Options

Choose one of the four options offered. The list box will display the records according to the field you selected.

Get

Goes into the record highlighted in the list box.

Cancel

Closes the Lister and returns you to the main window.

Overview

What is Data Bank 2.10?

Data Bank 2.10 is an address book-type editor cum manager. It allows you to store up to 1,000 records in a single data bank file. The internal editor lets you access your data banks easily. Other features including searching, printing, bookmarking and sorting are also available.

The interface is quite self-explanatory and on-line help is included. Data Bank 2.10 is SHAREWARE. You may use Data Bank 2.10 on a trial basis for not more than 30 days, after which you must register to continue using it. Failure to register is a direct violation of international copyright laws.

Data Bank 2.10 needs a few other files in order to run. They include:
vbrun300.dll ver.dll commdl9.dll cmdialog.vbx

See also:

[Using Data Bank 2.10](#)
[Registration](#)

Registration

Data Bank 2.10 is SHAREWARE. Please register if you want to use Data Bank 2.10 for more than the 30-day trial period. When you register, you will receive unique Registration Number which you will be able to use to disable the opening and closing ShareWare notice. You will also be informed of the next upgrade for Data Bank. Your support for ShareWare is greatly appreciated.

To register, print out the document in REGISTER.TXT and mail it together with the registration fee of US\$15.00 (in a demand draft made payable to CHIAM YIH WEI) to:

CHIAM YIH WEI,
1, JLN LANG PERUT PUTIH 10,
KEPONG BARU, 52100 KL, MALAYSIA,

Feedbacks and comments regarding Data Bank 2.10 are also appreciated. Contributors of suggestions that are eventually implemented will be credited accordingly.

You may also reach me through e-mail at: eng40263@nus.sg.

Using Data Bank 2.10

How to:

[Create and edit a data bank](#)

[Sort a data bank](#)

[Generate a print-out of a data bank](#)

See also:

[Tips](#)

The program interface:

[File Menu](#)

[Edit Menu \(includes the Update and Cancel buttons\)](#)

[Records Menu \(includes the Previous, Next, List, Delete and Add buttons\)](#)

[Sort Menu \(includes the Sort button\)](#)

[Bookmark Menu](#)

[Setup Menu](#)

[Scroll Bar](#)

Tips

Comfirm Delete option

Enable this option all times except when attempting to clear-up an existing data bank. This option will avoid any accidental erasures of records. Records that are erased cannot be recovered!

Using Bookmarks

Bookmarks can be set in Data Bank 2.10 just like diaries. A maximum of 10 bookmarks can be put anywhere in a data bank. The defined bookmarks are listed in the Bookmark menu.

Load Read Only option

Check this option if you rarely edit your data banks. This option will set the default mode to Read Only. Therefore, all files are Read Only unless otherwise specified explicitly.

Always Scan Size option

Avoid this option if you are using a 386-based system. This option will instruct Data Bank 2.10 to automatically update the info panel just on top of the status bar every time a change is detected.

The info panel contains the important Estimated Bank Size gauge. This estimate must never be allowed to exceed 60,000 bytes at all times. You are strictly advised to save your data bank into separate files once the bank size nears 60,000 bytes. Data Bank 2.10 cannot handle files larger than 60,000 bytes.

This will definitely slow down Data Bank 2.10 generally. Unless your system is fast enough to handle the calculations, this option is not recommended.

Find... / Find Previous short cut

If you double-click on the right panel of the main window (where the Previous, Next etc buttons are located), Data Bank 2.10 will execute the Find Previous command. If the Find command was not defined, Data Bank 2.10 will then simulate a Find... command.

Creating and editing a data bank

Getting started

To create a data bank, click on the New option in the File menu. Then, enter the 6 different fields as you would enter into your conventional address book. You may opt to leave any section blank. The Address and Miscellaneous fields can accept multi-line entries.

Then, click on the Update button. You have just created your first record.

Click on the Add button to add subsequent records to the current data bank.

To save the file, choose the Save or Save As option in the file menu.

Editing a data bank

Move through your data bank using the Previous and Next buttons as well as the scroll bar located at the right side of the main window. You can also access the Edit and Records menus to do similar functions.

The Edit menu contains two additional options. The Jump To... option allows you to jump to a specified record. The Preview option allows you to scan through your entire data bank by dragging the scroll bar up or down.

See also:

[Sorting a data bank](#)

[Printing a data bank](#)

Printing a data bank

Select the Print... option in the File menu. A common dialog box will appear. Specify the relevant settings and click OK. The title bar of the main window will read "Press Esc to cancel... Printing copy # of #". To cancel the printing, simply press Esc.

Observe that the status bar will turn yellow on magenta when the printing is in progress.

See Also

[Sorting a data bank](#)

[Tips](#)

